

CMRCET/PRIN/FDPC/AY2016-17/CIR-02

Date: 26/04/2017

**CIRCULAR**

This is to inform all the Faculty Development Program Cell members that there will be a meeting on 29<sup>th</sup> April 2017 at 2:00 PM in Department of ME – HOD Cabin

Agenda of the meeting:

To discuss about

- 1) Review of past A.Y 2016-17 program schedule.
- 2) Suggestion and improvisation in program planning & execution.
- 3) To discuss about the Events are conducted under FDP Cell in A.Y.2016-17.
- 4) Any other issues.



Convener



Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

- 1) IQAC Coordinator
- 2) Controller of Examinations
- 3) All HODS
- 4) Administrative Officer
- 5) Accounts Officer
- 6) Concerned Faculty members

**Academic Year: 2016-17**  
**Faculty Development Program Cell**  
**MINUTES OF MEETING**

Date: 29<sup>th</sup> April 2017      Time: 2:00-3:30 PM      Venue: HOD Cabin, ME Dept.

Chaired By: Dr. V. A. Narayana, Principal, CMR College of Engineering & Technology

**Agenda:** End of the Academic year 2016-17 summary.

**Minutes of Meeting:**


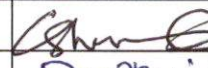
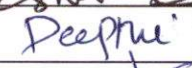
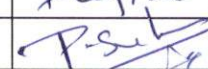



A meeting was conducted by the faculty development program cell to review the programs conducted in the Academic Year 2016 – 17.

- The chairman, Dr. V. A. Narayana welcomed all the members.
- All the 59 programs conducted for the Academic Year 2016-2017 were discussed.
- The additional programs that were conducted if any and missed out were asked for.
- The programs that were part of the agenda but were not conducted were also discussed and the reasons for not being conducted were discussed at length.
- Inputs were sought about the other programs that can be included as part of the cell.
- The programs for the upcoming academic year will be taken up by new body of FDP cell after constitution.

The faculty development program cell members appreciated one another for the successful completion of the programs for the academic year on the agenda.

The meeting concluded with the Chairman thanking the members for their valuable suggestions.

**Members Present:**

Sl. No.	Name of the Faculty	Designation	Department	Signature
1	Dr. V. A. Narayana	Principal	CSE	
2	Mr. S. Shyam Kumar	Professor	ME	
3	Ms. N. Deepthi	Assistant Professor	CSE	
4	Ms. P. Srilaxmi	Assistant Professor	ECE	
5	Mr. A. Harish	Assistant Professor	ME	
6	Ms. K. Soujanya	Associate Professor	EEE	
7	Mr. K. Srinivas Reddy	Assistant Professor	CE	
8	Ms. A. Ambika	Assistant Professor	MBA	
9	Ms. P. Kamala	Assistant Professor	H&S	

  
Convener

  
Principal